Sample Constitution

Statement of Purpose
The purpose of Club X shall be to ....

Membership (THIS PART REQUIRED)
Eligibility to Club X is open to all full-time undergraduate members of the Brown community and does not discriminate on the basis of race, color, religion, age, national or ethnic origin, disability, status as a veteran, sexual orientation, gender identity, gender expression, or sex. Majority Membership consists of full-time undergraduate students.

Officers/Leadership
The leadership of Club X shall be a President. The term of office shall be one year, beginning at the first meeting of each academic year. The President shall be responsible for organizing and conducting meetings of the members and for coordinating group business, as well as maintaining the finances of the group and communicating with the Undergraduate Finance Board regarding group expenditures.

Elections
Officers shall be elected during the latter part of the second semester of each academic year. To be elected, a candidate must receive a majority of votes cast. Runoffs shall be conducted between the top two vote-getters, if no candidate receives a majority on the first ballot. There shall be no limit on the number of terms an officer can fill.

Finances (THIS PART REQUIRED)
All expenses of Club X shall be paid through the Office of Student Activities, and all funds collected by the group from any source shall be deposited with the Office of Student Activities. Club X agrees to follow all regulations regarding all financial transactions as set forth by the Office of Student Activities.

Amendment Procedure (THIS PART REQUIRED)
An amendment shall be brought before the group by a majority vote. The President shall notify all current members of the group that an amendment to the group’s constitution is considered. The amendment will then be considered at the meeting following its announcement to the group. To be accepted, an amendment must gain support from two-thirds (2/3) of the group membership. Once an amendment has been accepted by Club X, it shall be given to the UCS Coordinator of Student Activities at least two (2) full days before the next regularly scheduled full council meeting. Upon receipt of a simple majority from UCS, the amendment shall be considered a formal part of Club X’s constitution.

Member Signatures
We, the undersigned, attest to the validity of the above information and that we are
members in good standing of Club X.